

**REGULAR AGENDA MEETING**  
**Mayor and Council**  
**Borough of Harrington Park, New Jersey**  
**December 10, 2012**

**(PAH) Call Meeting to Order**

**Time: 7:00 pm**

**Mayor's Announcement:**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

**(ALB) Roll Call:**

	PRESENT	ABSENT
NAPOLITANO	x	
QUANTMEYER		x
EVANELLA		x
ROTH	x	
DUNLEA	x	
CHUNG	x	

**Also present:**

**Ms. Ann H. Bistriz, Borough Clerk**  
**Councilwoman Elect Ryan**

PAH invited Councilwoman Elect Ryan to participate in the evening's meeting. MR asked Council if they were aware or had any information on the NIXLE system for emergency alerts for residents. Several Boroughs in the area use this system with no cost to the Borough. AHB will research further.

**(PAH) Consent Agenda-Resolutions**

**All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.**

**+++None+++**

**Individual Committee Reports**

**(AN) Planning Bd., Bd. of Adjustment, Construction, Fire**

Ordinance Review Committee has finished reviewing the Property Maintenance Code and will be ready to make recommendations to Council in January 2013.

**(GQ) Recreation Commission, Environmental Commission**  
**Personnel & Performance Evaluations**

**(GE) Police, Municipal Court, Public Assistance**

AN and JD will report on behalf of GE in Closed Session.

**(JR) Finance, Administration & Exec., Grants, Newsletter**

**Transfer of Funds-Addendum A**

**Motion JR**

**Second JR**

**Vote AIF**

With AEM retiring it will be necessary to review our options for the future to determine what impact there will be on our budget. Several Departments still need to submit their budget information to AEM.

**(JD) DPW, Recycling, Building & Grounds**

DPW Shared Service of Equipment-Resolution will be passed at the Regular Meeting.

JD had a preliminary meeting with the DPW regarding their contract.

An estimate was received from MK for the removal of trees on Highland Field due to Hurricane Sandy. Estimate is \$9700. There is money in the budget to perform this work. This can be submitted to FEMA for funding. PAH walked the area with MK and noted the great extent of damage to the trees in that area.

**MOTION**

**To approve the expenditure of no more than \$9800.00 with Ken's Tree Care to remove the downed branched and trees at Highland Field.**

	MOTION	SECOND				
Roll Call Vote			YES	NO	ABSTAIN	ABSENT
NAPOLITANO		X	x			
QUANTMEYER						x
EVANELLA						x
ROTH			x			
DUNLEA	X		x			
CHUNG			x			

JD also met with MK to discuss scarifying the playing fields on a regular basis moving forward next year. MK will schedule his men accordingly and that should help address some of the maintenance issues for the Recreation Commission.

JD spoke with MK and the DPW budget will stay the same for 2013 as 2012.

MK has a list of Capital items he would like to be considered when bonding. PAH would like added in generators for the Borough Hall, Library and DPW.

**(JC) Board of Health, Sanitation**

**Liaison to Board of Education**

Policy for Borough Green Grounds Maintenance-Green Team

This policy will help keep Sustainable New Jersey for the Borough. Many of these policy items are already implemented in the Borough. JC requested that Council review the package she handed out for comment in January. Having a policy in place provides guidelines for all departments to follow and there is no cost to the Borough to provide such a document. AN would like to see Recreation Commission involved with this process as well since they clean their equipment and maintain the fields.

JC reported that the Environmental Commission reduced their budget by \$50, and hopes to work on their future project of creating a tree bank in the Borough.

**(PAH) Mayor Hoelscher**

The Mayor had received correspondence from a resident on Peat Street requesting a waiver of building fees due to extensive storm damage to her home from a utility pole. JR felt that this is something the homeowner needs to take up with Orange and Rockland. JD was in agreement since there is always going to be damage to homes from storms. AN agreed stating that he understands the situation and it is a very good reason, however, this is not a good trend to start. JC is in agreement. PAH noted that he advised the homeowner to move ahead with their permits and plans and hopefully she will hear something positive from the utility.

**Old Business**

**(PAH) Contractor for Borough Hall Construction**

**MOTION**

**To approve hiring Mulligan Roofing, Emerson, New Jersey for repairs of roof and soffits to the Borough Municipal Building, 85 Harriot Avenue in the amount of \$14,375.00. Available funds shall be certified by Anne E. Murphy, CFO with work to begin in the early Spring 2013 (quoted estimated price is guaranteed) to enable better installation of roof shingles.**

	MOTION	SECOND				
Roll Call Vote			YES	NO	ABSTAIN	ABSENT
NAPOLITANO	x		x			
QUANTMEYER						x
EVANELLA						x
ROTH			x			
DUNLEA		x	x			
CHUNG			x			

**New Business**

**(AN) Fire Truck Bids**

Only one Bid was received from Pierce and is currently at the attorney for review.

**Motion for Approval of Tetanus Shot Reimbursement for Volunteer Fire Fighters (Hurricane Sandy Responder)**

AN explained that due to time being of the essence, AHB had contacted all Council for approval prior to this meeting to allow the responders to attain the recommended inoculations for their emergency response. This motion is to memorialize the action that was already allowed. Out of pocket expense would be covered and could be submitted with the Borough's FEMA claim.

**Motion**

**To approve reimbursement of tetanus inoculation co-payment/out of pocket expense to Harrington Park Volunteer Firemen who responded to help with Hurricane Sandy damage in New York City. A list of responders shall be provided by the Fire Department to Anne E. Murphy, CFO, along with copies of insurance submissions and payments prior to reimbursement by the Borough of Harrington Park.**

	MOTION	SECOND				
Roll Call Vote			YES	NO	ABSTAIN	ABSENT
NAPOLITANO	x		x			
QUANTMEYER						x
EVANELLA						x
ROTH			x			
DUNLEA			x			
CHUNG		x	x			

**Meeting Open to Public**

**Motion JR**

**Second AN**

**Vote AIF**

**Meeting Closed to Public**

**Motion JR**

**Second JC**

**Vote AIF**

**Closed Session**

**Motion JR**

**Second JD**

**Vote AIF**

**TIME: 7:38PM**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

**WHEREAS**, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

1. (JD) Police Personnel

**BE IT FURTHER RESOLVED** that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

**Return to Open Session 7:45PM**

**Motion JD**

**Second JR**

**Vote AIF**

**Items for the Monthly Regular Meeting: December 17, 2012**

**Minutes:** November 12, 2012

November 19, 2012

**Second Reading-Ordinance #676**

**Citizen of the Year-Dr. Mary Ann Schran**

PAH announced that he regretfully accepted Mrs. Anne E. Murphy's letter of retirement as of April 1, 2013. MR asked if this would have a negative impact on the budget process. PAH explained that AEM will make every effort to have everything finalized prior to her retirement. PAH will be meeting with mayor Schaffer from Rockleigh after the first of the year to discuss a shared service for this position. Ms. Flyge should be able to fill the position of Tax Collector, and is very astute in the on-goings of this office. A shared service should save the Borough some money.

**Adjournment-Time: 7:48pm**

**Motion: JD**

**Second: JR**

**Vote: AIF**

**Addendum A**  
**Transfer of Funds**  
**RESOLUTION**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that upon the recommendation of the Chief Financial Officer, the following transfers be made at this time between 2012 Budget line items.

<b><u>From</u></b>			<b><u>To</u></b>
Group Health Insurance	\$5,900.00	Roads/OE	\$7,900.00
Roads – Vehicle Maintenance	\$2,000.00		
Group Health Insurance	\$1,681.00	Legal	\$1,681.00
12/10/12			